

**PERMIT QUANTITIES**

- A. \_\_\_\_\_ L.F. CURB & GUTTER
- B. \_\_\_\_\_ S.F. SIDEWALK
- C. \_\_\_\_\_ S.Y. HMA APPROACH
- D. \_\_\_\_\_ S.Y. HMA FRONTAGE
- E. \_\_\_\_\_ S.F. CONCRETE APPROACH
- F. \_\_\_\_\_ S.F. GRAVEL APPROACH
- G. \_\_\_\_\_ OTHER IMPROVEMENTS
- H. \_\_\_\_\_
- I. \_\_\_\_\_



**ROAD IMPROVEMENT APPLICATION**

**COUNTY OF FRESNO  
ROAD MAINTENANCE AND OPERATIONS DIVISION**

MAILING ADDRESS: 2220 TULARE STREET, 6<sup>th</sup> FLOOR, FRESNO, CA 93721  
OFFICE LOCATION: 2220 TULARE STREET, 10<sup>th</sup> FLOOR, FRESNO, CA 93721

In compliance with County of Fresno Ordinance Nos. 13.04040, 13.08.010 and Chapter 5.5 of Division 2 of the Streets and Highways Code, the undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on the County right-of-way by performing the following work.

**PROJECT INFORMATION**

Permit Title: \_\_\_\_\_

Location of Proposed Work: \_\_\_\_\_

Description of Proposed Work: \_\_\_\_\_

**For Additional Information:**

Permit Desk: (559) 600-4247  
Main Office: (559) 600-4240  
Email: EncroachmentPermits@fresnocountyca.gov

**THIS APPLICATION IS NOT A PERMIT**

Estimated Starting Date \_\_\_\_\_

Estimated Completion Date \_\_\_\_\_

Traffic Control Days \_\_\_\_\_

In consideration of the granting of this application, it is agreed that the applicant shall indemnify the County of Fresno and any of its officers, employees and agents and shall defend and hold them harmless from any and all claim or liability for personal injury or property damage due to any acts or failure to act in connection with any work permitted herein. Applicant further agrees to comply with all terms, conditions and specifications contained below and on the reverse side hereof.

**PERMIT APPROVAL**

**NOTIFY THE COUNTY OF FRESNO PERMIT DESK AT (559) 600-4247 A MINIMUM OF 48 HOURS IN ADVANCE OF BEGINNING CONSTRUCTION ACTIVITIES.**

Permission will only be granted to perform the above described work subject to all terms, conditions and restrictions contained below and on the reverse side hereof. The approved permit is to be strictly construed and no work other than that specified is authorized hereby.

The approved permit is expressly conditioned upon performance of the work. Failure to so perform said work in accordance with County specifications shall be deemed an immediate revocation of the approved permit and without notice.

Work shall be subject to County inspection. Permittee shall notify County Inspector a minimum of 48 hours before starting work.

THE APPROVED PERMIT SHALL BE VOID UNLESS THE WORK HEREIN CONTEMPLATED SHALL HAVE BEEN COMPLETED BEFORE the approved expiration date.

To commence or complete work after said date requires approved application for permit renewal or time extension. Grantor reserves the right to complete the work to restore the right-of-way as provided in Section 10 on the reverse side hereof.

**PROJECT CONDITIONS**

**GENERAL PROVISIONS** can be found on the back page of this application which apply to every encroachment permit. Additional conditions may be added per an addendum to the approved permit.

APPLICANT:	OWNER:
ADDRESS:	ADDRESS:
PHONE:	PHONE:
EMAIL:	EMAIL:

APPLICANT SIGNATURE: (X) \_\_\_\_\_ DATE: \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_ CONTRACTOR LICENSE NO: \_\_\_\_\_ BOND NUMBER: \_\_\_\_\_

GENERAL PROVISIONS

1. **Definition:** This permit is issued under Section 13.04.040, 13.08.010 and 13.08.020 of the County Ordinance Code, and Chapter 5.5 of Article 2 of the Streets and Highways Code. The term "Encroachment" is used in this permit as defined in said provisions. The term "Encroachment" is used in this permit as defined in said provisions. The term "Grantor" shall mean the Director of Public Works and Planning of the County of Fresno. (When this permit is issued for work to be performed in Special Districts, County Ordinance Code, Section 10.35 shall apply.)
2. **No Precedent Established:** This permit is granted with the understanding that no precedent shall be established on the question of permitting any certain kind of Encroachment within County rights-of-way.
3. **Specifications and Regulations:** All construction shall conform to established specifications and regulations of the County of Fresno. This permit does not constitute approval of any violations of ordinances or regulations. Unless specified otherwise, construction shall conform to applicable requirements of Fresno County Improvement Standards dated October 1966 as required.
4. **Keep This Permit On The Work:** This permit shall be kept at the site of the work and upon request be shown to any representative of Grantor or any Law Enforcement Officer.
5. **Permits From Other Agencies:** This permit covers only those portions of the work located within the County road right-of-way. Permittee shall, whenever required by law, secure a written order or consent to the doing of the work from the California Public Utilities Commission, or any other public board having jurisdiction and this permit shall not be valid or effective until such order or consent is obtained.
6. **Protection Of Traffic:** Protection and control of the traveling public shall be in accordance with the requirements set forth in the current issue of the "Manual on Uniform Traffic Control Devices (MUTCD) with California Supplement approved by the Federal Highway Administration and the California Department of Transportation." Unless otherwise noted on permit, the work shall be carried out in such a manner that public traffic is not obstructed. Adequate warning devices shall be installed and maintained by Permittee until completion of work. Permittee agrees to reimburse Grantor for any costs that may be incurred by Grantor for correcting inadequate signing (this is not intended to relieve Permittee of his/her responsibility to provide adequate warning devices.)
7. **Clean Up Right-Of-Way:** Upon completion of the work all lumber, scraps, and other surplus material shall be entirely removed and the right-of-way left in a clean condition satisfactory to Grantor. All excavations shall be properly backfilled and left in a safe condition. Clean up shall include any necessary sweeping or cleaning of roadway surfaces to remove earth and debris deposited by spillage or tracking from work area.
8. **Public Safety:** Excavations within the right of way shall comply with all applicable portions of Cal/OSHA requirements and California Code of Regulation Title 8 Section 1540 and following. Open trenches or pits left open during non-working hours shall be protected from the public via placement of "Non Skid" steel trench plating properly secured to cover the opening or with Type K temporary railing to maintain separation from the public. Installation of bollards is prohibited.
9. **Supervision Of Grantor:** All work to be done shall be subject to inspection of and satisfaction of the Grantor. When requested by Grantor, Permittee shall immediately provide test reports or other certification specified by Grantor verifying compliance with the quality and performance requirements of the permit. Prior to commencing work, Permittee shall give 48 hours notice to Grantor, or the person specified on the reverse side hereof. Permittee shall give 24 hours notice to Grantor if resuming work after moving off the job and prior to paving. (Failure to notify the County as stated shall immediately terminate this permit).
10. **Liability For Damages:** Permittee shall indemnify the County of Fresno and any of its officers, employees, servants and agents and shall defend and hold them harmless from any and all claim or liability for personal injury or property damage due to any acts or failure to act in connection with the performance of the work performed herein. It will be the responsibility of the Permittee to determine the location of any existing underground facilities within the work area and to arrange for any necessary relocations.
11. **Making Repairs:** Permittee shall promptly repair any and all damage to right-of-way surfaces and roadway facilities including any injury to any portion of the right-of-way which would not have occurred had the permit work not been done or the encroachment placed therein, unless Grantor gives notice of its election to make such repairs itself. If Grantor gives such notice Permittee shall immediately purchase and have delivered at the site materials specified by Grantor. All payments for labor, equipment and other charges by Grantor, for an account of such works shall be made by Permittee within ten (10) days from the date of any bill, written order, or voucher sent by or approved by Grantor. Grantor may require a deposit in an amount sufficient to cover the estimated cost before starting such repairs.
12. **Maintenance, Repair And Relocation:** Permittee shall properly maintain and repair any encroachment authorized herein, unless such maintenance and repair by Permittee is exempted by law, and shall exercise reasonable care in inspecting for and immediately repairing any injury to the highway which occurs as a result of the existence of said encroachment or as the result of any work done, hereunder. If at any future date it is necessary, because of road relocation or changes in grade, to relocate this facility, the owner, his assigns, heirs and successors, hereby agrees to relocate the facility upon notice by the Grantor at no expense to the County, unless otherwise provided by law.
13. **Prosecution Of The Work:** Permittee shall diligently perform the work with the minimum interference to public traffic and adjacent properties. Access to adjacent properties shall be maintained at all times unless otherwise permitted by property owners. Unreasonable delays in completing the work may be cause for permit revocation and forfeiture of future permit privileges. Grantor reserves the right to require a performance bond of amount warranted by the nature of the work, prior to or during performance of the work.
14. **Care of Drainage:** Established drainage is not to be altered unless specifically authorized.
15. **Submit Location Plan:** Permittee shall furnish record drawings showing location and details of facilities installed through this permit unless exempted by Grantor in writing.
16. **Pursuant to Sections 8771 (B) and 8771 (C) of the Government Code,** any monuments that control the location of boundaries, or otherwise provide horizontal or vertical survey control within the construction area, shall be located and referenced prior to construction, and a corner record or record of survey of the references shall be filed with the county surveyor.

PIPES, CONDUITS, ETC.

17. **Crossing Roadway:** Where indicated in the permit conditions or project plans, service pipes shall be jacked or otherwise forced underneath pavement without disturbing the surface thereof. Pavement or roadway shall not be cut or otherwise disturbed unless specifically allowed on the reverse side hereof. Diagonal installation of pipes or conduit is not allowed. Service pipes are not permitted inside of culvert structures used as drainage facilities.
18. **Depth Of Pipes:** There shall be a minimum of three (3) feet of cover measured from finished grade over all pipes, conduits and cables unless authorized by Grantor in writing.
19. **Backfilling:** Any excavations shall be filled as soon as possible and compaction provided as follows: (A) Under all surfaced roads, driveways, or frontage paving, all of the excavated area which lies two (2) feet below the surface shall be compacted to 95% relative compaction (Calif. Test Method No. 216). (B) In those portions of the County right-of-way not included in paragraph (A) above, the excavated area shall be compacted to 90% relative compaction (Calif. Test Method No. 216) or to the density equal to the native soil density, whichever is greater. An alternate compaction test method (ASTM D 1557) may be utilized to determine the maximum density of the soil. In place densities may also be determined utilizing a nuclear gauge pursuant to Caltrans Test Method 231. A 2-sack slurry may be used in lieu of the above compaction requirements.
20. **Pavement Resurfacing:** Pavement on traffic lanes shall be repaired on the same day excavation is made unless otherwise permitted by the Grantor. Temporary asphalt surfacing material (cold mix asphalt) four inches in thickness may be used provided Permittee maintains temporary surfacing until final repair is made. Final repair shall typically be completed within 10 days of excavation, unless extended by the Grantor through a rider, addendum, or plan review and approval.
21. **Maintain Surface:** Permittee shall maintain the surface over any and all structures placed hereunder for one year after acceptance by Grantor and any subsequent repair.
22. **Pipes Along Roadway:** Pipes and utilities paralleling the pavement shall be located at such depth from the pavement as specifically directed by Item 17 above.
23. **Permission From Property Owner:** Permittee shall secure written permission from abutting property owners to enter and use their property.

BASE AND PAVEMENT REPAIRS, ETC.

24. **Grades And Specifications.** Base and pavement repairs and miscellaneous paving work shall be in accordance with the current specifications of the Fresno County Department of Public Works and Planning.

CONCRETE CURBS, GUTTERS, SIDEWALKS AND APPROACHES

25. **Concrete:** Portland cement concrete curbs, gutters, sidewalks and approaches shall be Class A concrete containing six sacks of cement per cubic yard of concrete.
26. **Standards:** All concrete work shall conform to Fresno County Improvement Standards. Modifications or changes shall not be made except as noted on this permit.
27. **Curing:** All exposed concrete surfaces shall be cured with a clear curing compound equal to Hunt's Process.
28. **Asphalt Drive Approaches of Frontage Paving:** : A minimum thickness of 0.2' (two tenths of a foot) of compacted plant-mixed asphalt surfacing shall be placed over subgrade at 95% relative compaction within the road right-of-way.
29. **Finish Grading:** All necessary excavating, backfilling, and grading between curb line and property line is considered part of the work and shall be completed by Permittee.
30. **Drainage:** The surfacing shall be placed to such grade that the existing drainage pattern is not obstructed. Unless specifically noted on this permit, the paved swale elevation shall be a minimum of three (3) inches below the existing edge of pavement elevation and a minimum (4) feet from the edge of pavement or as approved by the County of Fresno Engineer.
31. **Compliance With Approach Width Standards:** The granting of permission to perform frontage paving is not intended to allow driveway approach widths to exceed standard maximum widths.