



County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING
STEVEN E. WHITE, DIRECTOR

Agenda

County Service Area (CSA) 44D – Monte Verdi Citizens Advisory Committee (CAC) Meeting

Date & Time: Tuesday, November 7, 2023, at 2:00 P.M.

Location: Conference Call (559) 494-4226, Conference ID 169 542 511#

1. **Introductions**
 - CAC Members: Doug Avakian, Matt Renny, Mike Rosvold, and Kathy Stypula.
 - County: Richard Singleton and Elena Cotta
2. **Approve June 20, 2023 Minutes**
 - Approved by Doug Avakian and Mike Rosvold.
3. **FY 2022-23 – 4th Quarter Financials**
 - 4th Quarter Expenditures- Elena Cotta shared that the end of the fourth quarter, appropriations are expended at 100%, but the report is showing \$459.57 was unspent. Elena went over each of the account numbers and what type of expenses fall under each account.
 - 4th Quarter Revenues – Elena went over each of the account numbers listed on the Departmental Revenue Status report. The main sources of revenue are generated from the district's water and sewer bills, and the special assessment residents pay towards their 30-year State loan. At the end of the fourth quarter, the district collected 98% of their expected revenues. The Special Assessments are showing 100% have been collected. The district collected 98% of their expected revenue.
 - Elena explained that if a district's expenses exceed their appropriations, or not enough revenue is not collected during a year for the next fiscal year we will need to look into a water and sewer rate study.
4. **FY 2023-24 – 1st Quarter Financials**
 - 1st Quarter Expenditures- Elena Cotta shared that the end of the first quarter, appropriations are expended at 17%.
 - Kathy Stypula stressed the importance of why the HOA is looking into solar. The PG & E rates will continue to increase. Elena shared she emailed the Turnkey staff to obtain more information and did not receive a response. Kathy asked that Elena reply all in all future correspondence to keep everyone in the loop and so Kathy can follow up with Turnkey staff, if needed.

RESOURCES DIVISION

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- 1st Quarter Revenues – Elena reported that at the end of the first quarter, the district collected 0% of their expected revenues. The Special Assessments are sent out in December and April. At the next C.A.C meeting revenue from Special Assessments will be reflected in the 2nd Quarter Revenues report.

5. **Project Updates**

A. Reclaim Tank

- Richard Singleton provided a brief overview of the reclaim system. The system disinfects effluent from your wastewater facility. The disinfected effluent goes around the south end of the HOA property into a 40,000 gallon reclaim tank located by the tennis courts. The common areas are irrigated from the reclaim tank and ground water wells. The last part of the project included installing a chlorine analyzer and installing two bypass valves that would alternate between the reclaim tank and leach fields. The project finished between May or June and came online in August 2023. In September 600,000 gallons went into the reclaim tank for irrigation and the balance of the disinfected effluent went into the leach fields. In October there was less water used due to seeding and soon they will be entering into the low-irrigation months. Everything is working well and how it was designed.
- Doug Avakian stated the level of chlorine seems to have increased over the last few months. Doug asked if the water is tested regularly to measure the chlorine concentration and if they are still worried about E. coli. Elena shared that the system is on continuous chlorination. Chlorine residuals varied over the last three months between 1.7 -1.8. In July it was 1.5 and in May the concentration was 1.3. While a system is under chlorination the E. coli and total coliforms will come back negative. Doug asked if the system will always be under continuous chlorination, at the same concentration from now on, and if testing will be done in the future to transition off the chlorination. Elena Cotta said she would ask and report back.
- Doug asked if there is a way of identifying which well has the E.coli? If one well has a break in it, maybe they need to drill another well. Elena looked at past lab test results and the E.coli came back positive at a sampling point, not from any of the wells.

6. **Discussions for Future Meetings**

A. Walk Through of WWTP

- Concrete work is scheduled for the week of November 13th at the entrance of the wastewater plant.
- The walk through of the wastewater plant and a demonstration of the reclaim system will be scheduled together. The date agreed upon is Wednesday, December 6th.

7. **Comments/Other Items**

- Doug Avakian asked if Anthony Tran paid the invoice for the repair of the damaged fire hydrant. Elena confirmed that Mr. Tran paid the invoice.

8. Next Meeting Date- February 6, 2024 at 2:00pm

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the County of Fresno Resources Division at (559) 600-4259 no later than 24 hours prior to the meeting.