

Pre-Bid Conference Minutes

Project: **DBH Olive Ave Roof Replacement and Façade Repairs**
Contract: **24-S-08**
Date of Meeting: October 15, 2024
Bid opening: October 31, 2024
Location: 5555 E. Olive Ave., Fresno, CA 93727

Attendance at this meeting was mandatory to bid.

Introduction / Sign In

County Staff in Attendance

- Barry Mast, Architect, Capital Projects, Public Works and Planning
- Ben Vilayphone, Architectural Assistant, Capital Projects, Public Works and Planning
- Bai Hounaviengkam, Division Manager, Capital Projects, Department of Behavioral Health
- Koua Vue, Senior Staff Analyst, Capital Projects, Department of Behavioral Health
- Jennica Geddert, Senior Staff Analyst, Design, Public Works and Planning
- Sharn Dhah, Staff Analyst, Design, Public Works and Planning

Consultants in Attendance

- Robina Wright, Architect, Robina Wright Architect & Associates, Inc.

Suppliers/Manufacturers

- Tim Demichillie, Field Advisor, Tremco Construction Products Group

Contractors in Attendance

- Eric Plaza, Jr., Absolute Roofing
- Gabriel Garrido, Alliance Constructing Services
- Anthony Morales, ALM Environmental
- Mike Warren, American Foam Experts
- Moises Villalpando, B&M Tearoff
- Barry Annis, Barken Construction
- Charlie Her, Bernards
- Jeremy Carlson, Bernards
- Gurdeep Jhutti, BMY Construction Inc.
- Garrett Wright, DMG Fresno
- Chahat Mirdha, Durham Construction Company, Inc.
- Adam Myles, Fortune-Ratliff General Contractors, Inc.
- Ed Duarte, Fresno Roofing Co.
- Gerardo Campos, GC Builders
- Noc Perez, Graham-Prewett Inc.
- Sean Prewett, Graham-Prewett Inc.

- Darrell Herzog, Herzog Roofing
- Lola Perez, KBC Commercial Services Inc.
- Rick Chacon, Nations Roofing
- Anthony Lozano, PAC Shield Roof Services
- Alex Paden, Paden & Bletscher Construction Inc.
- Daniel Sanchez, PARC Environmental
- Jim Nelson, Peters Roofing, Inc.
- Pete Sasso, Quiring General
- Jacob Kuhlemeier, Quiring General
- Garrett Vermeltfoort, Quiring General
- Mike Walton, Universal Coatings, Inc.

Bid Submission – Jennica Geddert

- Due to renovations, we ask that you notify us ahead of time if you will be bringing in bidding documents so we can make sure someone is on the 7th floor (e-mail DesignServices@fresnocountyca.gov to coordinate).
- CARB certificates for the prime contractor are required at the time of the bid opening. Subcontractors' certificates are due within five (5) calendar days of the bid opening. These are the certificates that are provided by DOORS, not the Truck and Bus Regulations.
- Subcontractor details that are required at the time of bid opening: The firm name, the location of the place of business, the California contractor license number, and DIR number; all other information is due within five (5) calendar days after the bid opening.
- While your and your subcontractor's DIR registration must be up to date and paid, the DIR website is experiencing problems. We're aware of the issues and if you are unable to make your and your subcontractor's status current on the website we may ask you for documentation such as emails to demonstrate that you are working with the DIR to resolve them.
- The insurance limits and requirements are listed in the Project Manual in Section 2.40 E of the General Conditions.

Project Information – Barry Mast

- This project is phase one of a two phase project. The primary intent is to expedite the weatherproofing of the exterior shell and mitigate additional damage due to leaks and water intrusion.
- Additionally,
 - The intent is for phase one to be complete prior to the start of phase two.
 - The intent of phase one includes a complete roofing system with all major roof penetrations installed. This includes new HVAC curbs that are capped and sealed. All new HVAC equipment will be installed in phase two. All HVAC equipment specifications provided in phase one are for reference only and are not part of this contract.

- If work as specified requires that construction occur below the roof, Contractor shall account for the removal of interior ceiling system to the extent as required for work to be accomplished. Any ceiling removed as part of phase one does not need to be replaced; all new ceiling work will be part of phase two.

Questions and Site Walk

- A brief discussion of the project site was held. Questions can be submitted in writing via the Request for Clarification form on the project website and responses to previously asked questions are posted to the project website.
- An opportunity was given to attendees to walk around the perimeter of the building and access the roof from an interior ladder.

Oral explanations or interpretations of plans and specifications are not binding. Any explanation, interpretation or clarification of plans and specifications will be in the form of a written addendum to the plans and specifications issued to the planholders of record.

It is the Contractor's responsibility to ask any questions they might have regarding this project. No allowance will be made after the bids have been received for any errors or omissions due to any misconceptions made by the Contractor.