

CENTRAL CALIFORNIA
EMERGENCY MEDICAL SERVICES
A Division of the Fresno County Department of Public Health

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| Manual | Emergency Medical Services Administrative Policies and Procedures | Policy Number 131 Page 1 of 3 |
| Subject | Emergency Medical Technician-Paramedic Training Program | |
| References | California Code of Regulations, Title 22, Division 9 Division 2.5 of the California Health and Safety Code | Effective 04/15/86 |

I. POLICY

The Central California EMS Agency shall review and approve Paramedic training programs according to the current criteria established by the State of California EMS Authority and California Code of Regulations. Paramedic training in Fresno, Kings, Madera, or Tulare County shall be offered only in approved training programs.

II. PROCEDURE

- A. Training institutions that wish to be approved as a Paramedic training program shall submit a written request for Paramedic program approval to the EMS Agency.
- B. The EMS Agency shall receive a review the following prior to program approval:
 - 1. A statement verifying that the course meets the requirements contained in the U.S. DOT National Education Standards DOT HS 811 077 E January 2009.
 - 2. An outline of course objectives.
 - 3. Performance objectives for each skill.
 - 4. The names and qualifications of the training program director, program medical director, and principal instructors.
 - 5. Provisions for supervised hospital clinical training including student evaluation criteria and standardized forms for evaluating paramedic students; and monitoring of preceptors by the training program.
 - 6. Provisions for supervised field internship including student evaluation criteria and standardized forms for evaluating paramedic students; and monitoring of preceptors by the training program.
 - 7. The location at which the courses are to be offered and their proposed dates.
 - 8. Written agreements between the paramedic training program and a hospital(s) and other clinical setting(s) for student placement for clinical education and training.

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| Approved By EMS Division Manager | Daniel J. Lynch (Signature on File at EMS Agency) | Revision |
| EMS Medical Director | Miranda Lewis, M.D. (Signature on File at EMS Agency) | 05/13/2024 |

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9. Written contracts or agreements between the paramedic training program and a provider and a provider agency(ies) for student placement for field internship training.
10. A copy of a CoAEMSP LoR issued to the training institution applying for approval or documentation of current CAAHEP accreditation.
11. Samples of written and skills examinations administered by the training program.
12. Samples of a final written examination(s) administered by the training program.
13. Evidence of adequate training facilities, equipment, examination securities, and student record keeping.
14. Session guides or lesson plans.
15. A course outline.
16. Identification of adopted textbook(s).

C. The EMS Agency shall review the following prior to program approval:

1. Samples of written and skills examinations used for periodic testing.
2. A final skills competency examination.
3. A final written examination.
4. Evidence that the program provides adequate facilities, equipment, examination security and student record keeping.

II. Program Approval

- A. Program approval or disapproval shall be made in writing by the EMS Agency to the requesting training program within a reasonable period of time after receipt of all required documentation. This time period shall not exceed ninety (90) days.
- B. The EMS Agency shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.
- C. Program approval shall be valid for four (4) years following the effective date of approval and may be renewed every four (4) years subject to the procedure for program approval specified in this policy.

III. Program Review and Reporting

- A. All program materials shall be subject to periodic review by the EMS Agency.
- B. All programs shall be subject to periodic on-site evaluation by the EMS Agency.
- C. Any institution conducting a paramedic training program shall notify the EMS Agency in writing, in advance when possible, and in all cases within thirty (30) days of any change in course objectives, hours of instruction, program director, program medical director, principal instructor provisions for hospital clinical experience, or field internship.

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IV. Withdrawal of Program Approval

- A. Noncompliance with any criteria required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this policy may result in withdrawal, suspension, or revocation of program approval by the EMS Agency subject to the provision that an approved Paramedic training program shall have a reasonable opportunity to comply with this policy but in no case shall the time exceed sixty (60) days.